

**WARRANT
ANNUAL TOWN MEETING – APRIL 30, 2012
THE COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables of the Town of Carlisle in the County of Middlesex:

GREETINGS

IN THE NAME OF the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and town affairs, to meet at the Corey Building at 150 Church Street in said Carlisle on Monday, the Thirtieth of April next, at seven o'clock in the evening, and thereafter continuing from day to day until completed, then and there to act on the following articles:

CONSENT AGENDA

In an effort to streamline Town Meeting and therefore make it more inviting to voters, the Board of Selectmen has decided to continue with the concept of the Consent Agenda. This agenda speeds the passage of articles which the Selectmen feel, in consultation with the Moderator and Finance Committee, should generate no controversy and can be properly voted without debate. The purpose of the Consent Agenda is to allow motions under these articles to be acted upon as one unit and to be passed without debate.

THE TOWN WILL BE ASKED TO APPROVE THE USE OF A CONSENT AGENDA UNDER ARTICLE 1.

Should the Town approve the use of a **CONSENT AGENDA** the Selectmen have voted to recommend that the following articles be acted upon on the Consent Agenda (Articles 2, 3, 4, 5, 6, 7, 8, 9, and 10). The articles to be taken up on the Consent Agenda are indicated by a double asterisk (**).

At the call of the Consent Agenda, the Moderator will call out the numbers of the Articles, one by one. If one or more voters object to any particular Article being included in the Consent Agenda, please say the word "Hold" in a loud voice when the number is called. The Article will then be removed automatically from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will ask that all items remaining be passed AS A UNIT by the voters.

Please carefully review the list of articles proposed in the printed Warrant Book that is mailed to each home. If you have any questions about the consent articles or procedure, please call the Town Administrator at 978-371-6688 before Town Meeting.

ARTICLE 1 – Consent Agenda: To see if the Town will vote to adopt certain procedures to govern the conduct of the 2012 Annual Town Meeting, or take any other action related thereto. (BOARD OF SELECTMEN)

03/27/2012

ARTICLE 2 - Town Reports:** To hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or take any other action related thereto. (BOARD OF SELECTMEN)

ARTICLE 3 - Salaries of Elected Officials **: To see if the Town will vote to fix the salaries of the elected officers of the town as provided by Chapter 41, Section 108 of the General Laws, as amended, for the Fiscal Year 2013, beginning July 1, 2012, or take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

| | <u>Voted FY'11</u> | <u>Voted FY'12</u> | <u>Recommended FY'13</u> |
|----------------------|--------------------|--------------------|--------------------------|
| Moderator | \$50 | \$50 | \$50 |
| Town Clerk | \$53,640 | \$54,713 | \$55,807 |
| Assessors - Chairman | \$100 | \$100 | \$100 |
| Second Member | \$100 | \$100 | \$100 |
| Third Member | \$100 | \$100 | \$100 |

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 3.*

ARTICLE 4 – Revaluation **: To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute to be spent by the Board of Assessors for the purpose of professional services in connection with revaluation of real estate and personal property in the Town, or take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 4 for \$5,000 to be spent by the Board of Assessors for professional services connected with revaluation. The intent of this article is to plan for and budget a portion of the cost for the revaluation that must be done every three years by the Assessors, in each of the years leading up to the revaluation.*

ARTICLE 5 – Actuarial Valuation of Post-Employment Benefits:** To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute to be spent by the Board of Selectmen for the purpose of professional services in connection with GASB 45 actuarial valuation of post employment benefits for the Town, or take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 5 for \$4,000 to be spent by the Board of Selectmen for professional services connected with the Actuarial Valuation. The intent of this article is to plan for and budget a portion of the cost for the actuarial valuation that must be done every two years by the Treasurer.*

ARTICLE 6 - Department Revolving Funds Authorization **: To see what revolving funds the Town may authorize or reauthorize pursuant to Massachusetts General Laws Chapter 44, Section 53E ½ for the Fiscal Year 2013, beginning July 1, 2012, or take any other action related thereto. (BOARD OF SELECTMEN)

| Revenue Funds | Revenue Source | Authority to Spend | Use of Fund | Spending Limit |
|-----------------------------------|--|-------------------------|--|----------------|
| School Buses | User Fees Collected by School | School Committee | To provide transportation for 7 th and 8 th grade students | \$60,000 |
| Board of Health Inspections | Board of Health Fees | Board of Health | Specific expert engineering and consulting services to review septic and well installations and repairs, sanitary inspections and other appropriate reimbursable expenses. | \$50,000 |
| Hazardous Wastes | Transfer Station User Fees & Grants Received | Board of Selectmen | Collection and disposal of household hazardous waste. | \$40,000 |
| Trails Committee | Sale of Trails in Carlisle Book | Board of Selectmen | Building, maintaining and enhancing recreation trails. | \$5,000 |
| Conservation Foss Farm | User Fees | Conservation Commission | Activities and maintenance associated with Foss Farm. | \$2,500 |
| Conservation Building Maintenance | Fees and/or Rent | Conservation Commission | Maintenance and repairs associated with the Buildings located on Conservation Commission Lands | \$30,000 |
| Historical Commission | Fees | Historical Commission | Reasonable expenses related to filings/applications. | \$3,000 |
| Youth Commission | Event Admission Fees | Board of Selectmen | To provide for dances and other events sponsored by the Youth Commission. | \$10,000 |
| Building Inspector | User Fees | Board of Selectmen | To cover inspectional services and administrative expenses. | \$75,000 |
| Council on Aging | User Fees | Council on Aging | To provide for events sponsored by the Council on Aging | \$10,000 |

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 6 that authorizes the existence of the following revolving special revenue funds: School buses, Board of Health, Hazardous Wastes, Trails Committee, Conservation Wetlands, Conservation Foss Farm, Conservation Building Maintenance, Historical Commission, Youth Commission, Building Department, and Council on Aging. All of these Funds receive their revenues from user fees and grant awards, which are spent to provide services as determined in each of the fund's charter.*

ARTICLE 7 – Real Estate Tax Exemption **: To see if the Town will vote to authorize the Board of Assessors, pursuant to G.L. Chapter 59, Section 5 (clause 41C), to grant an additional real estate tax

exemption of up to one hundred (100%) percent of the amount permitted by this statute, or take any other action related thereto. (BOARD OF SELECTMEN/BOARD OF ASSESSORS)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 7.*

ARTICLE 8 - Fiscal Year 2013 Stabilization Account Transfer **: To see if the Town will vote to transfer from the Stabilization Account a sum of money to be applied to the payment of principal and interest on Debt Service or take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 8 to transfer from the Stabilization Fund a sum of \$14,945 to be used to repay the principal and interest on a portion of the debt service, resulting in an increased FY 2013 long-term debt service appropriation of \$761,499*

ARTICLE 9 – Fiscal Year 2013 Free Cash Transfer to Stabilization Fund **: To see what sum the Town will vote to transfer from Free Cash (Surplus Revenue) in the treasury of the Town to increase the Stabilization Account or take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends the transfer of \$75,000 from Free Cash to the Stabilization Fund as described in Article 9.*

ARTICLE 10 - FY 2013 Chapter 90 Authorization **: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to be used for reconstruction and improvements of Public Ways as provided for under the provisions of Chapter 90 of the Massachusetts General Laws, or take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 10 to fund road reconstruction and improvement of public ways. Under the General Laws, the Commonwealth of Massachusetts will reimburse the Town for these monies.*

ARTICLE 11 - Concord-Carlisle Regional School District Technology Stabilization Fund Transfer: To see if the Town will vote to authorize the Concord-Carlisle Regional School District treasurer to appropriate sum of \$250,000 from the available year-end balance of June 30, 2011 and transfer said funds into the Stabilization Fund created July 1, 2010 pursuant to Massachusetts General Laws, Chapter 71, section 16G1/2, and Chapter 40, section 5B, for the purpose of reserving funds to lower future tax levy impacts of operating budgets for Concord-Carlisle Regional School District technology equipment replacements and networking service upgrades; said Stabilization Fund to be invested and to retain its own interest earnings as provided by law or take any other action. (BOARD OF SELECTMEN/CONCORD-CARLISLE REGIONAL SCHOOL COMMITTEE)

ARTICLE 12 – Fiscal Year 2012 Budget Transfers: To see what sums the Town will vote to transfer into various line items of the Fiscal Year 2012 operating budget from other line items of said

budget or from other available funds, or take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee will make its recommendation at Town Meeting.*

ARTICLE 13 - Operating Budget: To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, to fund the various departments, boards, commissions, and operating expenses of the town for the Fiscal Year 2013, beginning July 1, 2012, or take any other action related thereto. (BOARD OF SELECTMEN/FINANCE COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 13, in the total amount of \$23,622,268.*

ARTICLE 14 – Capital Equipment: To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute for various capital purposes, or provide by any combination of these methods, or take any other action related thereto. (BOARD OF SELECTMEN/LONG TERM CAPITAL REQUIREMENTS COMMITTEE)

Combined Finance Committee and Long Term Capital Requirements Committee Recommendations: *Both Committees recommend approval of the preceding amounts for the items described under Article 14 for \$250,000.*

ARTICLE 15 - Capital Expenditure – DPW Dump Truck: To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute for the Board of Selectmen to expend to purchase a Dump Truck for the Department of Public Works (DPW), or provide by any combination of these methods, or take any other action related thereto. (BOARD OF SELECTMEN/LONG TERM CAPITAL REQUIREMENTS COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 15 to transfer the sum of \$95,000 from Free Cash to purchase a new Dump Truck for the Dept. of Public Works.*

ARTICLE 16 - Capital Expenditure - Fire Department Pickup Truck: To see what sums the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute to provide funding, to be expended by the Board of Selectmen, to purchase a new pickup truck for the Fire Department, or take any other action related thereto. (BOARD OF SELECTMEN/LONG TERM CAPITAL REQUIREMENTS COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 16 to transfer the sum of \$53,000 from Free Cash to purchase a new Pickup Truck for the Fire Dept.*

ARTICLE 17 - Procurement By-law amendment: To see if the Town will vote to amend Article III of the General Bylaws of the Town by adding to Section 3.1.3 as follows:

(The language below is in the current bylaw. The changes are in ***bold italics***)

3.1:3 Unless otherwise provided by a vote of Town meeting, the Board of Selectmen is authorized to enter into any contract for the exercise of the Town's corporate powers, on such terms and conditions as are deemed appropriate. Within such authorization, the Board of Selectmen may delegate contracting authority to the Chief Procurement Officer designated pursuant to M.G. L. Ch. 30B.

Any Town officer or board authorized by the General Laws or the General Bylaws of the Town to enter into contracts for the procurement of goods or services is hereby authorized, pursuant to General Laws Chapter 30B, section 12, to enter into such contracts for terms not to exceed five (5) years, unless a longer term is specifically authorized by a vote of Town Meeting.

Notwithstanding the foregoing, neither the Board of Selectmen nor the Chief Procurement Officer shall contract for any purpose, on any terms, or under any conditions inconsistent with any applicable provision of any general or special law.

or take any other action related thereto. (BOARD OF SELECTMEN/SCHOOL COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 17.*

ARTICLE 18 – Bylaw Amendment re: Camp Fees (Section 3.24.4) To see if the Town will vote to amend Section 3.24.4 of the General Bylaws as follows:

(The language below is in the current bylaw. The changes are in ***bold italics***)

3.24.4 The fee to be charged by the Board of Health for recreational camp licenses and other facilities to be licensed by the Board of Health pursuant to section 32B of Chapter 140 of the General Laws of the Commonwealth shall be ***established by the Board of Health from time to time in accordance with G. L. Chapter 40, section 22F.*** ~~\$50 (fifty dollars) for an original application and \$10 (ten dollars) for a renewal.~~ Or to take any other action related thereto. (BOARD OF HEALTH)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 18.*

ARTICLE 19 – Professional Services - Council on Aging: To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute to be spent by the Board of Selectmen upon the recommendation of the Council on Aging for the purpose of Council on Aging professional services to aid the residents of Carlisle, or take any other action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 19 for \$9,084 for the Council of Aging for professional services.*

ARTICLE 20 – Appropriation for Board of Health: To see what sums of money the Town will raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute to be

spent by the Board of Health, in consultation with the Board of Selectmen, for the purpose of disease prevention, or to take any other action related thereto. (BOARD OF HEALTH)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 20 for \$2,000 for the Board of Health to be spent after consultation with the Selectmen for disease prevention programs and activities.*

ARTICLE 21 – Community Septic Management Program – Repayment of Debt: To see if the Town will vote to raise and appropriate or to transfer from available funds pursuant to any applicable statute, the sum of \$66,000, to repay to the Massachusetts Water Pollution Abatement Trust funds borrowed and spent by the Board of Health in connection with loans to homeowners for the design, construction, repair, replacement and/or upgrade of septic systems and other water-pollution abatement work and projects undertaken pursuant to G.L. Chapter 111, s. 127B1/2 and authorized pursuant to written agreements between the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of Massachusetts General Laws; or to take any action related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 21 to transfer the sum of \$66,000 from Free Cash for the purpose of loan repayment to the MWPAT.*

ARTICLE 22 – Community Septic Management Program - Reauthorization: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute from the Massachusetts Water Pollution Abatement Trust, or otherwise from any source, a sum or sums of money for the purposes of the Board of Health to expend directly or indirectly, pursuant to G.L. Chapter 111, s. 127B1/2 or any other applicable statute, as loans to homeowners for the design, construction, repair, replacement and/or upgrade of septic systems and any other work related to water-pollution abatement projects authorized pursuant to written agreements between the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of Massachusetts General Laws; or to take any action related thereto. (BOARD OF SELECTMEN/BOARD OF HEALTH)

Finance Committee Recommendation: *The Finance Committee does not recommend Article 22.*

ARTICLE 23 – CPA Annual Authorization: To see if the town will vote to act on the report of the Community Preservation Committee and to appropriate or reserve for later appropriation monies from the Community Preservation Fund annual revenues or available funds and to authorize the Board of Selectmen to convey, or accept as the case may be, appropriate historic preservation restrictions for historic resources, open space restriction to be in compliance with the requirements of Chapter 44B, section 12 of the General Laws of the Commonwealth, and to take any other action related thereto. (BOARD OF SELECTMEN/COMMUNITY PRESERVATION COMMITTEE)

Finance Committee Recommendation: *The Finance Committee recommends approval of Article 23 as recommended by the Community Preservation Committee.*

ARTICLE 24 – Elliott Preserve - Acquisition of Conservation Restriction: To see if the Town will vote to authorize the Conservation Commission to acquire by negotiated purchase and pursuant to M.G.L. Chapter 40, Section 8C a permanent Conservation Restriction with Public Access for conservation and public passive recreational purposes in accordance with M.G.L. Chapter 184 on two parcels of land located off Skelton Road adjacent to the Concord River and known as "Lot 6"

consisting of 8.98 acres, more or less, and Parcel C consisting of 2,300 s.f. more or less, as shown on a plan entitled "Plan of Land in Carlisle, Massachusetts (Middlesex County) For: The Rachel Webster Elliott Trust – 2004," made by Stamski and McNary, Inc. and dated March 21, 2011, with all the conservation area to be under the care, custody and control of the Conservation Commission; to see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute or transfer from available funds a sum of money for such purposes, with the expenditure of such sum to be contingent upon approval by the Board of Selectmen; to authorize the Conservation Commission to file applications in the Town's name for grants and/or reimbursements by the Commonwealth of Massachusetts under M.G.L. Chapter 132A, Section 11 and/or any other available grants or programs for which the Town may qualify for the purposes of this Article and as the Conservation Commission may deem necessary; or to take any actions related thereto. (BOARD OF SELECTMEN)

Finance Committee Recommendation: *The Finance Committee will make its recommendation at Town Meeting.*

And in the name of the Commonwealth of Massachusetts you are hereby further required to notify and warn the inhabitants of the Town of Carlisle, qualified as aforesaid, to go to the Town Hall Building at 66 Westford Street in said Carlisle on Tuesday, the 8th day of May, 2012 between the hours of seven o'clock forenoon and eight o'clock in the afternoon and there to vote on the following:

TOWN ELECTION – MAY 8, 2012

7:00 A.M. TO 8:00 P.M.

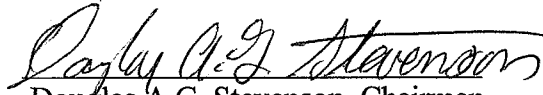
ELECTION OF OFFICERS – To see if the Town will vote on the election of the following Town Officers:


| | |
|--------------------|-------------------------------|
| Moderator | one for a term of one year |
| Town Clerk | one for a term of three years |
| Selectmen | two for a term of three years |
| Board of Assessors | one for a term of three years |
| Board of Health | two for a term of three years |
| Housing Authority | one for a term of five years |
| Library Trustees | one for a term of three years |
| Planning Board | two for a term of three years |
| School Committee | one for a term of three years |

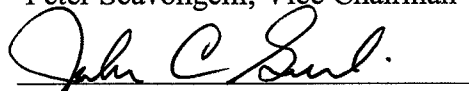
And you are directed to serve this warrant by posting a true and attested copy thereof at the Town Hall and at the Post Office in said Town of Carlisle at least seven days prior to the time of holding said meeting.

THEREOF FAIL NOT and make return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of holding the meeting aforesaid.

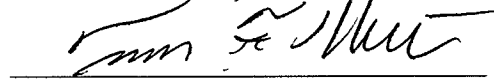
Given under our hands this 27th day of March in the Year of Our Lord 2012.
BOARD OF SELECTMEN


Douglas A.G. Stevenson, Chairman


Peter Scavongelli, Vice Chairman


John Gorecki, Clerk

John D. Williams, Member


Timothy F. Hult, Member

03/27/2012

A True Copy Attest:

JOHN FISHER, Constable

Middlesex, ss.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Carlisle by posting up attested copies of the same at the United States Post Office and on the Town Bulletin Board in said town at least seven (7) days before the date of the meeting, as within directed.

John Fisher
Constable of Carlisle

Date Posted: MARCH 28, 2012

03/27/2012